Hospital Management System Scrum Project Meetings

Agenda of meetings – First Sprint

**Hospital Management System – Scrum Project**

**Fall 2022: ITC 315**

**Sprint Planning Meeting**

**Date: Oct/ 19/ 2022**

**Participants:**

* Murtaza Gohari: Product owner
* Nawid Mohmand: Scrum Master
* Mohammad Irfan: Development Team
* Nisar Ahmad: Development Team
* Yasar Azimi: Development Team

**Agenda:**

* Prioritizing and talking about user stories.
* Introducing the Product Backlog
* Delegating the first sprint's tasks to the development team
* The first sprint's sitting-up deadline

**Outcomes:**

* Began working on the scrum project.
* Understanding and prioritizing the user stories
* The product owner's expectations were understood by the development team.
* For the first sprint, a deadline was established.

**Daily scrum meetings:**

**Meeting #1:**

**Date: Oct/ 24/ 2022**

* Review of the application
* Deciding which programming language to use
* Selecting the application's features that will be worked on during the first sprint.
* Ensuring the development team is prepared to begin the project.
* Ensuring that the development team is prepared to begin the process and has a clear understanding of what is expected of them.
* Deciding which application functionality to start developing for

**Outcome:**

* Python was chosen as the coding language.
* Everyone in the team is aware of the general purpose of the project.
* The development team made the decision to begin coding in order to create users for the hospital's administration and personnel.
* Everyone on the team is enthusiastic and prepared to begin.
* The group is in good spirits and is not experiencing any difficulties.

**Meeting #2:**

**Date: Nov/ 1 / 2022**

* Review of what has be done
* Preparing to begin coding for upcoming portions
* Talking about and resolving issues with codes
* Making preparations to begin the project's next phase of coding

**Outcome:**

* The development of the hospital database was evaluated
* A few code issues were fixed.
* The group made the decision to begin coding the database with the necessary patient, physician, and other staff information.
* The team is not having any confusions

**Meeting #3:**

**Date: Nov/ 7/ 2022**

* Monitoring the team's development
* Check the code for any flaws of any type.
* Talking about the next tasks
* Determining whether the development team needs extra time or not before the first sprint is ready.

**Outcome:**

* The system for managing patients, doctors, and appointments is complete.
* Errors in the code were checked.
* The work for the first sprint is finished.
* The team is happy with the results.

**Sprint Review Meeting:**

**Date: Nov/ 12/ 2022**

**Participants:**

* Murtaza Gohari: Product owner
* Nawid Mohmand: Scrum Master
* Mohammad Irfan: Development Team
* Nisar Ahmad: Development Team
* Yasar Azimi: Development Team

**Agenda:**

* Discussing the work that has been done thus far with the product owner
* Examining the written code and the user stories
* Talking about the necessity for user story refinement.
* Deciding when to begin the subsequent sprint

**Outcome:**

* The product owner reviewed the finished work.
* Refinement of some user stories were needed
* Making plans to finish up parts that are incomplete
* A brief system preview was examined.
* Arranging when the subsequent sprint will begin
* The second sprint will begin with the team's full motivation.